Fleetwood Town Council

Onward to a Better Future

**Fleetwood in Bloom Committee Meeting**

**Tuesday 3rd September 2024**

**In the Office at 122 Poulton Road at 2pm**

**Agenda**

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| **125** | Opening of the meeting – *Chairman* |
| **126** | To receive apologies for absence – *Chairman* |
| **127** | To record Disclosable Pecuniary Interests from members (including their spouses, civil partners, or partners) in any item to be discussed. Committee members MUST NOT make representations or vote on the matter therein – *Chairman* |
| **128** | To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Committee members should state if they need to bar themselves from discussion and voting on any related matters – *Chairman* |
| **129** | To consider and approve the minutes of the Fleetwood in Bloom Meeting, held on 5th August and for the Chairman to sign them – *All* |
| **130** | To remind all members to take note of the standing guidance at Appendix A (below) – *Chairman* |
| **131** | To note the updated Budget Sheet (to be sent by email) - *All* |
|  | Items Deferred from Previous Meeting – Chairman / All   * How to grow FIB in 2015 * Funding of craft sessions at Glazey Days |
|  | For general discussion:   * Discuss placing/agreeing to order for winter polyanthus from Laburnum Nurseries. * Discuss this year's entry to the Christmas Tree Festival and agree a budget. * Discuss adding small bollards at Larkholme precinct on to the painting list for Lengthsman. * Discuss replacing wall baskets on the wall at the old post office in 2025. |
|  | To consider and approve a date, time, and venue for next meeting – Chairman |

**APPENDIX A**

**Standing Guidance for Fleetwood in Bloom Committee Business**

1. All decisions resulting in actions to be taken by council staff or individual members to be made from an agenda item, approved by majority vote, and brought in good time to carry out the committee’s request.
2. Action points may be given to office staff directly. Any actions for other individuals who are not committee members should be taken by a member to approach that person, i.e. “The Chairman to ask Cllr xxx to assist with seeking volunteers for planting”.
3. Any financial or legal issues to be discussed and agreed on in an open and publicly accessible meeting of the committee. Decisions on these matters cannot be made by email or in private meetings. Any issues or uncertainties should be referred to the clerk for advice.
4. All proposals involving a cost of over £300 normally require at least 3 quotes to be obtained, and sufficient time must be allowed for staff to obtain for the quotes, for the committee to consider. Committee members should discuss with the clerk who will be happy to provide advice on the way forward.